



## TYSON ELEMENTARY SCHOOL

PAC Minutes

*called to order by Chelsea Rice, President at 6:02PM*

*Welcome. We acknowledge we are privileged to meet on the Stó:lō unceded traditional territory of the Pil'alt, Ts'elxwéyeq and Semá:th tribes.*

### IN ATTENDANCE

Chelsea R.	Rebekah D.	Kristina J.	Vicky F.	Brent J.	Brittany C.	Kaitlyn G.
Danielle P.	Kara V.L.	Jennifer L.	Jessie K.	Stef A.	Brooke J. *Principal	

### APPROVAL OF AGENDA & MINUTES

- Motion to adopt agenda as circulated.
  - Kara V.L. motioned, Rebekah D. seconded, vote unanimous - Approved
- Motion to approve general meeting minutes for May 30 2023
  - Vicky F. motioned, Jessie K. seconded, vote unanimous - Approved

### APPOINTMENTS

- DPAC Rep & Alternative
  - Samantha Clarke stepped down over the summer
  - Kara Van Leeuwen has been appointed as DPAC Rep
  - Jessie Kik has been appointed as DPAC Rep Alternative
- Hot Lunch Coordinator
  - This year hot lunch will be a team effort and we are always looking for more help
  - Jessie Kik will be the main coordinator for now
  - Stef Aladjova will assist with reminders and running Friday hot lunch deliveries
  - Sam Clarke will run individual hot lunches when possible
- Fundraising Coordinators
  - Rebekah Denhollander and Chelsea Rice will run the fundraising committee and will reach out to parents who have offered to help.

### PRINCIPAL'S REPORT

School calendar: <https://tyson.sd33.bc.ca/calendar>

- Staff Updates
  - Mrs. McDougall is back with a Grade 3 / 4 split class
  - Mrs. Bjorndal has joined as librarian
  - Mrs. Froese has joined ELL / PE Prep teacher
  - We are in the process of hiring an Indigenous EA
- This year we are 283 kids with 14 Divisions
- Meet the Teacher
  - Went really well, saw a lot of new and known faces, thank you for coming
  - Brooke enjoys using the ticket approach as a fun way meet everyone
  - Feedback and/or suggestions are very welcome; let Brooke know what you think
- Bowls of Hope
  - Soup is back this year and is being served every day now
  - Last year lots of kiddos came for soup and parents weren't aware

- There has been feedback some parents want to know when their kiddos are having soup
  - We also want to be inclusive and will find a balance between kids' and parents' needs
  - Mrs. Jewra is monitoring our approach
  - Bowls of Hope will be doing their Christmas Card Fundraiser this year and some of our classes will be making cards for the campaign
- Feeding the Future Fund
  - Our School District has hired help to manage spending the money
  - Bowls of Hope is serving food on behalf of the fund
  - The District is asking us to feed 25% of our in-need population
- Term Focus
  - Term 1's focus for the first 90 days will be around belonging and connection to school – understanding which kids are and aren't and how we can improve
  - Term 2's focus will be around numeracy with math helping teachers coming to the school to facilitate and support
  - Term 3's focus will be around early literacy and the collaborating teachers will be coming to the school to help with reading interventions
- Physical Testing
  - Mr Dave Allen – physical literacy and PE teacher for years – will be here this year working with classroom and PE Prep teachers around physical literacy for kids to be happy, healthy and active.
  - Mr. Allen will visit Wed/Thu/Fri this week (week of Sep 25) and is physical testing all Grade 2 students
  - These students will then be re-tested in Spring 2024 to assess and implement improved practices
- Student Photos
  - This year we have a new photo company – Edge – which is all online
  - Packages will come home soon
  - Feedback is welcome! Does everyone like this company?
  - Last company's costs were getting too high for both the school and the parents
- Orange Shirt Day – Sep 29
  - Assembly will be this Friday, with drummers
  - Grade 3's will do the blessing for us
  - Kiddos are making an orange feather and creating wings – pictures will be posted
  - We will have a community walk and decorate with orange tape
  - Buddy classes have been working on a short video of orange shirt learning
- Sports
  - Soccer is up and running, game today against Evans Elementary
    - Thank you to Mrs. McGarvey and Mrs. Hayes for getting this up and running
  - Track has also started for Grades 3 through 5
- Terry Fox Run
  - Terry Fox run/walk will be in April instead of September
  - We will bus to Blue Heron and include the Kindergartens this year
    - Why do we go to blue heron?
      - Had this discussion at a previous meeting – it's been a long standing tradition now
      - It's generally more safe and less stressful for teachers. Our community is a quite busy with traffic etc.
- October is full of short weeks!
- Please refer to the [school calendar](#) and weekly Tiger News every Friday
- We have successfully moved to the new School Messenger app for reporting absentees
- Grade 5 Graduation Committee
  - Grade 5 teachers will be meeting soon and welcome all Grade 5 Grad parents to join and help with planning and fundraising
  - Many parents have already expressed interest in starting early this year
  - Watch for emails from Grade 5 Teachers and/or Principal with more info

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## PRESIDENT'S REPORT

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E-mail [Tyson-pac@sd33.bc.ca](mailto:Tyson-pac@sd33.bc.ca) with questions, concerns or ideas; or message us directly on [FB](#) or [Insta](#).

- Thank you for coming and Welcome to all the new faces

- This year our goal as the PAC Exec team is to:
  - provide more frequent communication via many channels
  - invite volunteers to participate frequently
  - create engagement and open communication through social channels and email
  - make small updates to our Constitution & Bylaws throughout the year, a couple at each monthly meeting, to help bring them up to current standards
- What we've achieved so far this year:
  - Created an Instagram account to capture a wider audience
  - First Day Photo Booth
  - Kindie Coffee
  - Coupon Book fundraiser
  - Munchalunch setup
  - First hot lunch underway
  - Treats for Meet The Teacher night
    - with the rest donated to ROAR draws
  - Papa John's for our first PAC meeting

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#### TREASURER'S REPORT

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E-mail [Tyson-pac@sd33.bc.ca](mailto:Tyson-pac@sd33.bc.ca) with questions, concerns or ideas; or message us directly on [FB](#) or [Insta](#).

- Reviewing last year's numbers:
  - Sept 1, 2022 to Aug 31, 2023 is the fiscal year
  - Total budget has been finalized - plan vs actual
  - Mural was \$9,000 total

Treasurers Report			
PAC General Account			
Opening Balance as of May 26, 2023			\$14,665.83
<b>Income:</b>			
Nuefeld Stripe Orders			\$ 2,394.00
Nuefeld Cash/Cheques			\$ 2,475.00
West Coast Seeds Income			\$ 363.64
June Munch a Lunch			\$ 309.61
Sports Day Income			\$ 962.75
<b>Total:</b>			<b>\$ 6,505.00</b>
<b>Expenses:</b>			
Munch a Lunch Fee			\$ 336.00
Nuefeld Order			\$ 4,706.00
Mural Balance			\$ 6,000.00
Sports Day Concession			\$ 353.01
Staff Appreciation			\$ 727.54
Dancin Hot Lunch			\$ 603.63
<b>Total:</b>			<b>\$12,726.18</b>
<b>Outstanding expenses:</b>			
PAC Copy Costs		\$57	
Ending Balance as of August 31, 2023			<b>\$ 8,444.65</b>
PAC Gaming Account			
Opening Balance as of May 26, 2023			\$4,730
<b>Income:</b>			
			-
<b>Total:</b>			<b>\$ -</b>
<b>Expenses:</b>			
Year End Class Celebrations			\$ 1,350.00
Sports Day Hot Lunch			\$ 508.41
Sensory Room Materials			\$ 490.41
<b>Total:</b>			<b>\$ 2,348.82</b>
Ending Balance as of August 31, 2023			<b>\$ 2,381.18</b>

## Tyson Elementary School PAC Budget - Final

	Actual 2021/2022			Budget 2022/2023			Actual 2022/2023			Notes
	Gaming	General	Total	Gaming	General	Total	Gaming	General	Total	
<b>Opening Bank Balance</b>	\$1,004.88	\$6,059.10	\$7,063.98	\$650.00	\$8,764.36	\$9,414.36	\$650.00	\$8,764.36	\$9,414.36	
<b>Revenue</b>										
BC Gaming Grant	\$4,400.00		\$4,400.00	\$4,400.00		\$4,400.00	\$5,180.00		\$5,180.00	
Annual PAC grant		\$150.00	\$150.00		\$150.00	\$150.00		\$150.00	\$150.00	
Hot Lunch		\$2,207.75	\$2,207.75		\$2,000.00	\$2,000.00		\$2,821.17	\$2,821.17	
Fundraising		\$2,842.64	\$2,842.64		\$2,500.00	\$2,500.00		\$6,346.26	\$6,346.26	
<b>Total Revenue</b>	<b>\$4,400.00</b>	<b>\$5,200.39</b>	<b>\$9,600.39</b>	<b>\$4,400.00</b>	<b>\$4,650.00</b>	<b>\$9,050.00</b>	<b>\$5,180.00</b>	<b>\$9,317.43</b>	<b>\$14,497.43</b>	
<b>Expenses</b>										
School Wide Functions	\$1,004.88		\$1,004.88	\$1,200.00		\$1,200.00	\$708.41	\$150.00	\$858.41	1
Class Field Trips		\$165.00	\$165.00		\$200.00	\$200.00			\$0.00	
Staff Appreciation		\$908.13	\$908.13		\$1,000.00	\$1,000.00		\$868.55	\$868.55	4
Fees		\$672.00	\$672.00		\$350.00	\$350.00		\$336.00	\$336.00	
OSOB	\$1,500.00		\$1,500.00		\$1,500.00	\$1,500.00		\$1,323.00	\$1,323.00	
Year End Celebrations	\$1,300.00	\$675.00	\$1,975.00	\$2,000.00		\$2,000.00	\$1,950.00		\$1,950.00	6
Student Treats	\$225.00		\$225.00	\$300.00		\$300.00	\$300.00		\$300.00	3
Thank You Gifts		\$75.00	\$75.00		\$50.00	\$50.00			\$0.00	
Bank/Admin Fees			\$0.00		\$25.00	\$25.00		\$56.70	\$56.70	2
Teacher Asks	\$725.00		\$725.00		\$1,500.00	\$1,500.00	\$490.41	\$884.92	\$1,375.33	5
Mural								\$6,000.00	\$6,000.00	
<b>Total Expenses</b>	<b>\$4,754.88</b>	<b>\$2,495.13</b>	<b>\$7,250.01</b>	<b>\$3,500.00</b>	<b>\$4,625.00</b>	<b>\$8,125.00</b>	<b>\$3,448.82</b>	<b>\$9,619.17</b>	<b>\$13,067.99</b>	
<b>Ending Bank Balance</b>	<b>\$650.00</b>	<b>\$8,764.36</b>	<b>\$9,414.36</b>	<b>\$1,550.00</b>	<b>\$8,789.36</b>	<b>\$10,339.36</b>				
<b>Notes</b>										
1 - meet the teacher, terry fox, sports day lunch				5 - curling kit, carpet cleaner, yoga, kindness, brooder supplies, sensory room						
2 - copying costs				6- grade 5's \$600, \$5 per student for YE class celebrations						
3- sports day lunch										
4- December treats, June lunch										

- Presenting this year's budget:
  - Sept 1, 2023 to Aug 31, 2024 is the fiscal year
  - Some outstanding expenses still, but otherwise haven't spent much yet
  - New format for the budget spreadsheet to be a little easier to read
  - Gaming funds:
    - haven't come in yet so any blank spots you see on the budget are going to be part of the gaming funds once we receive it
    - Seems gaming is running behind this year and is still processing all the applications.
    - Last year we got the funds Sept 28 but some say it will come in October this year
    - Every PAC has to submit the gaming summary report annually which we have now submitted.
  - Fees include munchalunch from last year - this year we'll put all the transaction feeds in this category as well that way everything else shows as pure profit
  - Terry Fox bussing will be closer to 650 because kinders will be joining in the spring

Tyson PAC Budget 2023/24						
	Budget 2023/2024			Actual 2023/2024		
	Gaming	General	Total	Gaming	General	Total
Opening Bank Balance	\$2,381.18	\$8,444.65	\$10,825.83	\$2,381.18	\$8,444.65	\$10,825.83
Revenue			\$0.00			\$0.00
BC Gaming Grant			\$0.00			\$0.00
Annual PAC grant		\$150.00	\$150.00			\$0.00
Hot Lunch		\$2,000.00	\$2,000.00			\$0.00
Fundraising		\$3,500.00	\$3,500.00			\$0.00
Total Revenue	\$0.00	\$5,650.00	\$5,650.00			\$0.00
Expenses						
School Wide Functions	\$350.00		\$350.00	\$322.03	\$22.38	\$344.41
Bussing for field trips	\$550.00		\$550.00			\$0.00
Staff Appreciation		\$1,500.00	\$1,500.00			\$0.00
Munch a Lunch fees		\$1,000.00	\$1,000.00			\$0.00
OSOB		\$1,500.00	\$1,500.00			\$0.00
Year End Celebrations			\$0.00			\$0.00
Bank/Admin Fees		\$50.00	\$50.00			\$0.00
Teacher Asks		\$1,500.00	\$1,500.00			\$0.00
Misc Expenses					\$43.65	\$43.65
Total Expenses	\$900.00	\$5,550.00	\$6,450.00	\$322.03	\$66.03	\$388.06
Notes:						
Expenses from gaming were voted on at our meeting in May. Any other expenses will be budgeted once we received our gaming funds.						

Treasurers Report	
PAC General Account	
Opening Balance as of September 1st, 2023	\$8,444.65
Income:	
N/A	
Total:	\$ -
Expenses:	
Welcome back balloons	\$ 22.38
Total:	\$ 22.38
Outstanding expenses:	
PAC quick links poster	\$43.65
Copy Costs 2022/23	\$57.00
Total	\$100.65
Ending Balance as of September 24th, 2023	\$8,422.27
PAC Gaming Account	
Opening Balance as of September 1st, 2023	\$2,381.18
Income:	
Total:	\$ -
Expenses:	
Total:	\$ -
Outstanding expenses:	
Meet the teacher treats	\$322.03
Ending Balance as of September 24th, 2023	\$2,381.18

## DPAC REPORT

Email [dpac@sd33.bc.ca](mailto:dpac@sd33.bc.ca). [Facebook](#). [DPAC Meetings](#) (all meetings are hybrid).

**Next DPAC Meeting** is this week already - September 28<sup>th</sup> at 7PM. October's meeting will be **Oct 26 at 7PM**.

- PAC Cafe will be happening Oct 25th at Vineyard Community Center – watch for details coming soon
- Notes from May AGM meeting:
  - What do PACs want from DPAC? Provide feedback to them
  - Focus last year was communication
  - Form sent to all PACs for community committees they can join and support
    - Parent involvement is welcome – not all committees require participants to be DPAC reps
    - Take a look to see if a committee is of interest to you and sign up here: [https://forms.office.com/Pages/ResponsePage.aspx?id=A4SediB\\_K0C7yacYH-zBS-BUkebr2qREqJqN7cH4OWBURVBVTFZEWFJNU0RYMzA1U0VVVDIHTVZNTi4u](https://forms.office.com/Pages/ResponsePage.aspx?id=A4SediB_K0C7yacYH-zBS-BUkebr2qREqJqN7cH4OWBURVBVTFZEWFJNU0RYMzA1U0VVVDIHTVZNTi4u)
  - BOH has a community garden across from treatment plant
    - some gardens are open to the public, some are private and can be rented and another section is a gathering place
    - Anything not harvested will then be donated to BOH
  - DPAC did an emergency preparedness committee
    - Some schools will get an inquiry on what their status is
  - Feeding Futures Fund - dedicated to feeding kids, more details to come
  - DPAC has started a newsletter - The Review – more details to come
  - Old Business Updates:
    - DPAC will now be funded \$5K each year from the Ministry going forward and PACs will also keep their funding from the Ministry
    - Affordability fund - Tyson has money left and can spend on school supplies, field trips, etc for this year as well
    - A/C in portables advocacy



- Abbotsford school calendar goes 2 weeks longer than Chilliwack so Abbotsford pushed for all portables to have A/C
  - In a previous year Abbotsford had to shutdown schools for the last 2 weeks due to the heat dome and lost their days in class
- Asking parents and families for feedback around heat and worktime
- At Tyson our south facing classrooms are actually hotter in our school than the portables
- Classrooms fall under WCB so we have to rely on Staff Admin to provide feedback

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## FUNDRAISING REPORT

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Email us with your fundraising ideas or to volunteer your time: [TysonPacFundraising@gmail.com](mailto:TysonPacFundraising@gmail.com)

- We are forming a fundraising committee with a planning meeting soon
  - We want to look at doing a co-run committee here as well and would like to host a dedicated meeting to discuss and plan fundraisers for the year
  - Rebekah and Chelsea will reach out to the parents who have already offered to help
- Kicked off the year with the coupon books fundraiser
  - In backpacks by Friday - sold 140 books (100 books less - miscommunication on the abby books)
  - We get \$2 more per book this year so it's about the same profit as last year
- Next fundraiser will be Neufelds
  - Order will be open Oct 2 -18 with delivery day Oct 27 at 2:00PM
- For the rest of the year:
  - Purdy's in November Nov 1 to 20 for ordering, pick up Dec 6
  - Holiday market in December - confirmed for Dec 8
    - Jessie is going to reach out to local vendors asking for any extras/donations of brand new items.
    - Parents should keep things aside rather than give away and we'll run a campaign for donations in November
    - We will donate a portion to the food bank / BOH
    - Idea to contact Big Box - Save On has already contacted Brooke
    - We will post and remind everyone to keep their stuff!!
- Coupon Book winner - Amy Head!
- What about Carnival?
  - The teachers will be running the Carnival this year
  - PAC wants to be involved - could really be a big event that makes majority of our funds. We need lots of hands on deck for this.
- Can parents donate without actually buying/receiving anything?
  - There is a donation option we can setup in munchalunch – we will explore it
  - Donating / buying / participating in a fundraiser is never an obligation, but always appreciated as the funds go toward all the fun and big projects the parents want to see for the kids and school each year

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## HOT LUNCH REPORT

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Email [TysonPacHotLunch@gmail.com](mailto:TysonPacHotLunch@gmail.com) with any ordering questions or concerns and especially if your child is absent and you would like to pick up their hot lunch (otherwise it will be donated to another kiddo).

- First hot lunch will be this Thursday, Sept 28 with Jim's Pizza
- We are aiming to do one pizza or hot dog lunch per month plus another alternative each month
- Stef is available on Fridays to run hot lunch delivery at the school and Jessie will cover Thursdays unless another parent is running the hot lunch
- We are always looking for extra hands on hot lunch day
  - Please sign up using the SignUp page at the end of the munch a lunch ordering process or here: <https://signup.com/go/uufGfhy> or simply comment on a FB or Insta post to let us know you're available.
- All Hot Lunch days have been set and will appear in the [school calendar](#) soon:
  - Fri Oct 13 Wok Box
    - ordering opened today
    - ordering closes Midnight on October 5
  - Fri Oct 27 Papa John's Pizza
  - Thu Nov 9 non-pizza - looking for vendor, maybe Mary Brown's?

- Thu Nov 23 Hot Dogs
  - Fri Dec 22 Pizza & Booster Juice
- Would like to run a poll for vendors parents are interested in
- Tacos!!
- Popcorn days
  - Brittany has volunteered to run popcorn days
  - Looking to start in November
  - We need Brittany to do food safe certification
  - The Exec would like the PAC will pay for the food safe certificate, it's \$25
  - Motion to approve paying for Brittany's food safe certification for \$25
    - Jessie K. motioned, Kara V.L. seconded, vote unanimous - Approved

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## COMMUNICATIONS REPORT

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- We would like to have a Communications Coordinator/Committee
  - Still looking for a volunteer!
  - For now the Executives will manage communications and reminders as a team but ideally this could be a dedicated role
  - Trying to plan for a post a day to not overwhelm the algorithm
- Asking all parents to engage on FB and Instagram posts to create engagement and ensure as many parents as possible are seeing our posts
  - Parents can feel free to post and comment on the PAC group for any topics all parents should be aware of or participate in

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## ONGOING BUSINESS

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- Welcome Back / Meet the Teachers
  - Meet the Teachers was on Sept 21st
  - PAC bought and supplied the cold treats for \$322.03
  - We hope everyone enjoyed!
- Terry Fox Field Trip Bussing Costs
  - Last year PAC voted to pay for bussing again – new pricing will come in at \$600/650
  - Will happen in April next year this time
- Signing Officers on Financial Accounts
  - Chelsea R. and Jessie K. have been added; Jennifer G. has been removed; Rebekah D. and Jennifer L. remain signers as well
- Calming / Safe Room Upgrade
  - Last year PAC voted to pay for additions to the Calming/Safe Room
  - This has been done, we paid \$490.91; see report attached
- Popcorn machine
  - Last year it would take 3hrs to make popcorn with an additional air popper, but the popper would die
  - It's not feasible to continue with the current popcorn machine
    - It does work, it's just small capacity, we could sell it or rent it out
  - We are looking for a new machine in the \$300-\$500 range
    - Last year popcorn profit was around \$1200 so it pays for itself
    - We had healthy discussion around the options and decided on a price range
  - Motion to approve up to \$700 for a new popcorn machine
    - Brittany c. Motioned, Jessie K. seconded, vote unanimous – Approved

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## NEW BUSINESS

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- C&B Updates
  - As agreed in our C&B special meeting last October, Jessie K. will motion in October's meeting:
    - To change the executive term start from Aug 1 to Jul 1
    - To increase the amount spent without general PAC voting from \$150 to \$250
  - We will vote in our next meeting and require a 2/3 majority to pass each
- Goal or Project to focus on this year



- Outdoor playground, bench, table or shade addition
  - PAC would like to bring in an accessibility swing
    - Brooke checked and is not an outdoor swing available in the District
    - Brooke will get quotes
    - There is an indoor swing available but she has safety concerns because the calming room does not have locks
  - Brooke will talk to Jill about a sensory path option.
    - They have asked Vedder to make one for the little hallway to the sensory room.
    - Not a fan of a big one in the halls as it may be too distracting and will require maintenance.
  - Landscaping company proposing outdoor classroom setup
    - Concrete rock type
    - Teachers would like to have a classroom space outdoors
    - Look to support a whole class
  - Buddy bench?
    - They just hold coats, no one really uses it
  - Shade Sails
    - Create shade for summer; High grade tarps/canvas
    - Given the heat between May and September, shade might be something we should consider more
    - We can take the sails down during winter even?
  - Send us your suggestions!

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#### UPCOMING MEETING(S)

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- Next PAC Meeting will be Tues Oct 24 at 6PM
- Upcoming meetings will be at 6PM on:
  - Wed Nov 22
  - Jan 9th or 10th
  - Feb 13th
  - April 9th
  - May 14th (AGM)
  - June - TBD

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*Meeting adjourned at 7:18PM*

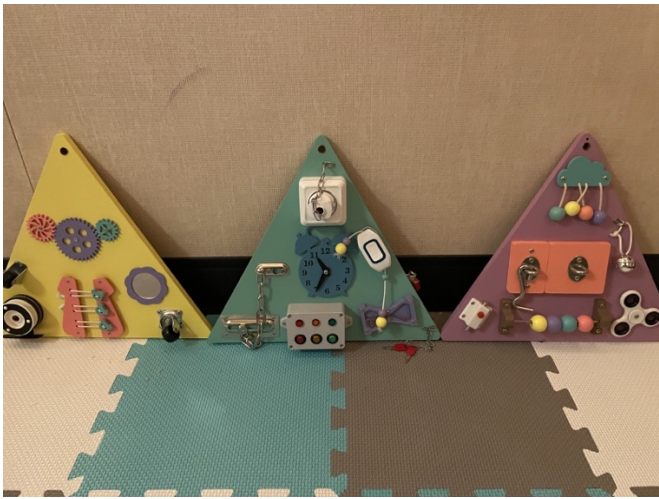
## 2022-23 CALMING ROOM IMPROVEMENTS

Items purchased by the PAC:

- interactive sequin art
- twinkle lights
- a big pillow to sit on
- foam mats for the floor
- sensory fidgets
- busy boards (with locks, switches and lights)
- cloud light covers (for the florescent lights)
- touch and feel fabric and texture boards
- and supplies to help hang and set everything up

A lot of the students who use this room are not able to say how they feel about it but you can see they love it. The staff have noticed and mentioned how wonderful it is to have a place for the students to go to regulate and calm their bodies. You can see how the students feel about it by how often they use it. It is being used SO much more than it used to because of what we have been able to do, thanks to the wonderful PAC 😊





DRAFT